

No. F. DI/ESTT/IV-31/2009/P/ 16286
GOVERNMENT OF TRIPURA
Directorate of Industries & Commerce,
AGARTALA :: TRIPURA.

Dated, the 9th September, 2022.

ADVERTISEMENT

In reference to the advertisement published dated 02.09.2022 for filling up of the following vacant posts in fixed pay basis as shown in column No. 4 against each. Age limit of the applicant is 18-40 years (Relaxable by 5(five) years for ST/SC/ PH and Government servants) **as on 10.09.2022.**

Last date of submission of online application is **30th September, 2022.**

Details are given below:

Sl. No.	Name of post	Vacant	Fixed pay basis on pay level	Educational and other qualification
1	2	3	4	5
01	Sr. Instructor (Mechanical)	02 (ST-1,SC-Nil, UR-1)	Rs.26025/- per month	Academic Qualification: Madhyamik or equivalent passed. Technical : (i)A degree in respective Engineering branch from AICTE recognized institute/UGC recognized university deemed University with 1(one) year post qualification experience in a workshop or factory or concerned of repute engaged in production or in teaching in a recognized institution OR (ii) 3(three) years diploma in respective Engineering branch from AICTE recognized institute/UGC recognized university deemed University with 2(two) years post qualification experience in a workshop or factory or concerned of repute engaged in production or in teaching in a recognized institution.
02	Sr. Instructor (Civil)	05 (ST-1,SC-1, UR-3)		


Sl. No.	Name of post	Vacant	Fixed pay basis	Educational and other qualification
1	2	3	4	5
03	Senior Instructor (Dress Making)	02 (ST-1,SC-Nil, UR-1)	Rs.26025/- per month	Academic Qualification: At least Madhyamik or equivalent examination passed. Technical qualification: i) A bachelor Degree in fashion/apparel technology from UGC recognized university/deemed university with one year post qualification experience in the relevant field OR ii) Diploma (2 years) in Dress making /Garments fabricating technology/ costume designing form UGC recognized University deemed University with 2(two) years post qualification experience in the relevant field. OR iii) NTC/NAC passed in Dress Making trade with 3(three) years experience in the relevant field.
04	Senior Instructor (DTPO)	02 (ST-1,SC-Nil, UR-1)	Rs.26025/- per month	Academic Qualification: At least Madhyamik or equivalent examination passed. Technical qualification: (i) B.Voc/ Degree in Printing technology from UGC recognized university with one year experience in Computer and Desktop OR (ii) Diploma (Minimum-2 years) in Printing Technology from recognized board of education or relevant Advanced Diploma (Vocational) from DGT with 2(two) years experience in Computer application and Desktop publishing or (iii)NTC/NAC passed in trade of "Desktop publishing operator" with 3(three) years experience in the relevant field.



05	Senior Instructor (COPA)	02 (ST-1, SC-1, UR-Nil)	Rs.26025/- per month	<p>Academic Qualification: At least Madhyamik or equivalent examination passed.</p> <p>Technical qualification: (i) B.Voc/ Degree in Computer science/ informaiton Technology from AICTE recognized institute/ UGC recognized university/deemed university with one year post qualification experience in the relevant field. OR</p> <p>(ii) Post graduate in computer science/Computer application/IT from UGC recognized university or NIELIT-B Level with one year experience in relevant field OR</p> <p>iii) Bachelor in computer science/Computer application/IT or PGDCA from UGC recognized university or NIELIT-B Level with two years experience in relevant field.</p> <p>(iv) 3-years diploma in Computer Science/IT from recognized Board/Institute/or relevant Advanced diploma (Vocational) from DGT with 2 (two) years experience in the relevant field OR</p> <p>(v) NTC/NAC passed in COPA trade with 3(three) years experience in relevant field.</p>
06	Senior Instructor (Cosmetology)	01 (ST-Nil, SC-Nil, UR-1)	Rs.26025/- per month	<p>Academic Qualification: At least Madhyamik or equivalent examination passed.</p> <p>B.Voc/Degree in the relevant filed from UGC recognised Institutes with two years experience in relevant field OR</p> <p>Diploma (minimum 2-years) in the Beauty Culture/Cosmetology from recognised board of education or relevant Advanced Diploma (Vocational) from DGY with 2-years experience in relevant field. OR</p> <p>NTC/NAC passed in the trade of Hair & skin care/Cosmetology with 3-years experience in relevant filed</p>



07	Senior Instructor (Stenography)	02 (ST-1,SC-Nil UR-1	Rs.26025/- per month	<p>Qualification- "Bachelor of Vocation (B. Voc) or Degree in Commerce/Arts (with Short hand & Typing) from a UGC recognized University with one year experience in the relevant field.</p> <p>OR</p> <p>Diploma (minimum 2-Years) in Commercial Practice from recognized board or relevant Advanced Diploma (Vocational in Stenography) with 2(two) years' experience in the relevant field.</p> <p>OR</p> <p>NTC/NAC passed in the Trade of stenographer Secretarial Assistant (English with 3(three) years' experience in the relevant field.</p> <p>Essential: (i) Relevant National Craft Instructor certificate (NCIC) in any of the variants under DGT.</p> <p>(ii) Knowledge of Computer application with Proficiency in Type writing (40 words/Minute in Computer) and Stenography (100-words/minute).</p> <p>(Candidates have to pass the required minimum speed in Type Writing and Short-hand to be conducted as skill Test alongwith the written Test."</p> <p>NOTE:-</p> <p><u>Essential Qualification for All Trades as mentioned above:</u></p> <p>CITS course in relevant trades under NCVT for both Diploma & Degree holders, failing which CITS course will be relaxed at the time of selection of the candidates, but the selected candidates must clear CITS within 3(three) years after appointment to the post and the cost of CITS training will be borne by the candidates itself. In case of non-completion of CITS Course within stipulated period, the appointment shall be terminated</p>
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08	L.D. Clerk/Cashier	06 (ST-2,SC-1, UR-3	Rs. 16050/- per month	<p>Qualification:</p> <p>(i) Madhyamik or equivalent examination passed from any recognized Board/Institution.</p> <p>(ii) Having knowledge of operating Computer and proficiency in typing on computer with keyboard with an accurate speed of minimum 30(thirty) words in English per minute alongwith basic Computer Knowledge.</p> <p>(iii) For selection to Bengali Typist minimum speed should be 25(twenty five) words in Bengali per minute on Computer with Key- board alongwith basic Computer Knowledge.</p> <p>“Desirable Qualification:- Knowledge of Bengali/Kokborok.</p> <p>Note:-</p> <p>(i) The Knowledge of Bengali/Kokborak will be assessed in the interview/viva-voce and some marks for interview/viva-voce shall be given for having such knowledge or the Administrative Department may determine the desirable knowledge as qualifying in nature in the written test.</p> <p>(ii)For technical/highly skilled posts, where the availability of local candidate (s) is not certain, the concerned Administrative Department may dispense with the above desirable qualification”</p> <p>Note:-</p> <p>(a) Prescribed type-test should be conducted on Computer with key Board and not in manual type writer machine.</p> <p>(b) Type Test on computer shall be qualifying in nature and it carries no marks. All categories candidates shall be recruited even if they do not initially qualify in the Type-Test on computer and if they are otherwise qualified, shall be given a consolidates pay for a period of 6(six) months at the end of which they should be tested again in Typing and if they do not qualify even at the end of 6(six) months they will continue to be employed in the consolidated pay till such time they qualify and shall not be entitled to any annual increment.</p> 
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				<p>(c) <u>Exemption for Persons with Disabilities.</u> Persons with Disabilities who are otherwise qualified to hold clerical post(s) and who are certified as being unable to type by the State Medical Board or by a Registered Government Medical Officer should be exempted from typing qualification and Type Test.</p>
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Selection procedure of Senior Instructor, ITI (Engineering & Non-Engineering) :-

1. Selection of candidates will be made as per New Recruitment Policy dated 05-06-2018 issued by the GA (P&T) Department, Government of Tripura.
 - (a) Personally interview may be or may not be taken depending on requirement. If personal interview not taken then selection will be made absolutely on the basis of written test.
2. The selection procedure will be governed as per relevant part of Annexure-A of the Notified Recruitment rules of the post of Sr. Instructor, ITI, Group-C(non-Gazetted) both Engineering and Non-Engineering Trade.
 - (a) The Written examination will consist of one paper viz. a paper on "General Studies and Engineering & Non-Engineering aptitude. The paper will be of an objective type consisting of 170 multiple choice questions. The paper will carry 170 marks and will be of Two and a half hour duration. The paper consist of two parts, namely **(i)** Part-A General Studies (50 questions of 01 marks each) **(ii)** Part-B "Engineering & Non-Engineering Aptitude" (120 question of 01 marks each). There will be Negative marks for MCQ. For each question for which a wrong answer has been given by the candidate, one-fourth of the marks assigned to that question will be deducted as penalty.
 - (b) Interview cum Personally test (if required) : A limit number of candidates, maximum 5(five) times of total posts (category wise) will be selected merit wise on the basis of the result of the written examination, subject securing minimum qualifying marks (50% for UR candidate, 45% for Scheduled Cast candidate & 40% for Scheduled Tribes category candidate) OR other wise as fixed by the departmental selection committee. The total marks for the personally test will be 30(thirty). If a candidate remain absent in the personality test, his/her candidature will be treated as canceled.



Selection procedure of L. D. Clerk /Cashier:-

1. The selection procedure will be governed as per Annexure-II of the Notified Recruitment Rules of the post of L.D. Clerk/Cashier, Group-C (non-Gazetted) vide No. F. DI/ESTT/1-1/2000/6900-07, dated 9th June, 2021.
2. Number of candidates (category wise) qualified in the written examination shall be called for interview in the following ratio subject to attaining of minimum qualifying marks in the written examination(35% for UR candidates and 30% for reserved candidates).

Number of candidate(s) to be selected	Number of candidate (s) to be called for interview (category wise)
01(one)	5(five) candidates (1:5)
02(two)	8 (eight) candidates (1:4)
3(three) and above	3(three) times the number of vacancies (1:3)

Note: Candidates scoring marks equal to that of the last candidate so selected for the interview will also be called for interview.

3. If a candidate remain absent in the interview or/and type test his/her candidature will not be considered for final selection. After final selection, all selected candidate will be called for type test on computer. The type test shall be qualifying in nature and carried no marks.
4. Application for all post fees is Rs.500/- (Rupees Five hundred) only per application.
5. Final selection will be made in order of merit and merit list will be prepared on the basis of written examination.
6. Date, time and venue of examination etc. will be notified later on.
7. No TA/DA will be given to the candidates for appearing interview.
8. Authority reserves the right at its own discretion to reject any application or to change the date, time and venue of interview/declaration of merit list etc. or postpone/cancel entire recruitment process without assigning and reason and prior intimation.
9. Number of vacancies may be increased or decreased.
10. SC/ST candidates of other states (not recognised by the Govt. of Tripura) should apply for UR vacancies as General Candidate.
11. Degree/Diploma/NTC/NAC required qualification as mentioned against each post (in column-5) only will be accepted. Any other Degree/Diploma/NTC/NAC claimed equivalent/same type will not be accepted.


Director,
Industries & Commerce